

Emergency Management Plan

Critical Incident Policy Relating to International Students

Miller Technology High School's Critical Incident Policy incorporates the Department's Policy, Procedures and Emergency Management Guidelines and applies to all students. In the case of international students enrolled at the school, the following also applies.

Incident	Action	Contact numbers
<p>Any emergency involving international students Including:</p> <ul style="list-style-type: none"> • Severe verbal or psychological aggression • Death, serious injury or any threat of these • Natural disaster • Issues such as domestic violence, sexual assault, drug or alcohol abuse 	<ul style="list-style-type: none"> • For students under 18 years, contact family in the students home country and carer in Australia. • For students 18 years and older, contact the students family in their home country and the carer (if they have one) and emergency contact. • Notify DE International of the emergency and actions taken by the school. • Record on the students file all actions, interviews and conversations. 	<p>Student Adviser at DE International:</p> <p>Alan Liang 8293 6968</p> <p>Elvia Cacciotti: 8293 6965</p>
<p>Missing students:</p> <p>Students who cannot be located or contacted and have been absent for 5 consecutive days</p>	<p>Contact the student's carer or emergency contact.</p> <p>Follow up with other students and friends to locate the student.</p> <p>Contact parents overseas.</p> <p>Report student as a missing person to police and obtain an Event Number.</p> <p>Notify DE International of this number.</p> <p>Notify DE International of the missing student and actions taken by the school; DE International will notify Immigration as required.</p>	<p>Student Adviser at DE International:</p> <p>Alan Liang 8293 6968</p> <p>Elvia Cacciotti: 8293 6965</p> <p>Local Area Police: Green valley: 9607 1799</p>

NB: Any reports of emergencies/critical incidents should be copied for information or action as necessary to Elizabeth Webber, Chief Education Officer, DE International in addition to regular Departmental reporting requirements